

Notes of PLTG meeting

January 13, 2012

At Orrick

Yearly planning

- Introduction of this Year's committee members
 - Treasurer's report
 - Announcement of committee openings
 - Requirement for hosting firms - nine months are available
 - Break out into brainstorming groups to identify the year's meeting topics
1. Group 1's presentation
 - a. TTT Sharepoint
 - b. Web design in Outlook 2010 - tips n tricks
 - c. Captivate
 - d. ELearning and webinars
 - e. Apple re iThings
 - f. MS WhiteSpace
 - g. Cloud computing
 - h. SCORM Cloud
 - i. Panel discussions on technical writing
 - j. guest speaker, an author on changing learning styles across generations
 - k. Top Trainer session like last Year's PDF-A
 2. Group 2
 - a. mLearning (mobile)
 - b. Guest speaker - what beyond eLearning
 - c. Building your eLearning arsenal
 - d. Panel on building the online library
 - e. What do you do with the legacy tools
 - f. What is the future of training
 3. Group 2
 - a. ELearning hosting and availability. How is it dispersed, timely, available
 - b. Social media for learning - how can we leverage it
 - c. 3-meeting series re technology and our training of it
 - d. Bring in someone from ASTD to present on latest training trends
 - e. Consumerisation of IT
 4. Group 4
 - a. Training administrative depts
 - b. How can trainers learn more about what attys do
 - c. How are people using training portals
 - d. TTT on iDevices, how we're training and support
 - e. Formal v informal training
 - f. Guest speaker - not necessarily training, but out of the training box
 - g. Office 10 - how are people presenting the training differently
 - h. Onboarding. How long, format, is it part of a series of training. What are people doing?
Good panel session, not a guest speaker session.

5. PLTG IF
 - a. Social outlet outside of our monthly meeting
 - b. Opportunity to socialize outside of the meetings
 - c. Drinks or other activities
- Thank you everyone for today's participation